



**PROGRAMME: COURT ONLINE WORKSHOP FOR LEGAL PRACTITIONERS/LITIGANTS
GAUTENG DIVISION OF THE HIGH COURT**

Date : 30 August 2022 and 06 September 2022
Time : 15h00 to 17h00
Venue : Virtual via MS Teams

PROGRAMME

DATE: 30 AUGUST 2022		
TIME	TOPIC	PERSON
15h00 to 15h15	Opening and Introductions	OCJ Mr Ndlovane/Ms Nakool
15h15 to 15h20	Portal navigation, 1 st first access	Mrs R Bramdaw – Chief Registrar, Johannesburg
15h20 to 16h05	Court Online registration: -Organization -Individual -non LPC registered persons	Mr Tsweleng - OCJ
16h05 to 16h30	Registration related frequently asked questions	All Presenters
16h30 to 16h45	Portal navigation, logged in users	Mrs Bramdaw – Chief Registrar, Johannesburg
16h45 to 17h00	Frequently asked questions on portal navigation in general	All Presenters
DATE: 06 SEPTEMBER 2022		
TIME	TOPIC	PERSON
15h00 to 15h15	Opening and Introductions	OCJ - Mr Ndlovane/Ms Nakool
15h15 to 16h30	Case initiation and subsequent related activities: -Initiate a case on the Court Online Portal -Document types -Submitting documents -Case bundles -Taxation	Ms T Ledwaba and Mrs R Bramdaw – Chief Registrars, Pretoria and Johannesburg
16h30 to 17h00	Frequently asked questions on cases and bundles	All Presenters